

Reserve Request Form

Dept: _____ Course #: _____

Professor: _____

Course Name: _____

Check one: 3-hour (in-library use only)
 24-hour
 6 days

Did you include FULL bibliographic information?

Does Penrose own the source materials?

Will this class be taught again next term/year?

Did you include a copy of your syllabus?

Are photocopies clean, single-sided and NOT stapled?

Course Password _____

Link e-Reserve in CLEo?