

# LIBRARY LOCKER

NOTE: Lockers are assigned for any students working on long-term projects or theses while they are available, but Seniors are given priority for the lockers in the 2<sup>nd</sup> floor and 3<sup>rd</sup> floor alcoves.

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Patron Name: \_\_\_\_\_ WID: \_\_\_\_\_

Locker # \_\_\_\_\_ Locker Barcode: \_\_\_\_\_

By signing below, I hereby agree to the following terms and conditions:

1. I will not place food, drink, liquids or gels in the locker.
2. I will not keep non-circulating material (journals, reference, Faculty publications, etc) in the locker.
3. I will not keep Penrose Library materials in the locker that have not been checked out to my account.
4. I understand that lockers will be checked by Library staff on a weekly basis and any materials that are not checked out or are overdue will be removed from the locker.
5. If I do not return the locker key by the due date or if I lose the key, I will be charged \$50.
6. All Whitman College policies governing student conduct will also apply to the locker.
7. I understand that Summit, ILLiad and visual media materials can only be checked out for the standard checkout periods and under no circumstances may I keep them for an entire term.
8. I understand that I am responsible for keeping track of regularly circulating Penrose Library materials that are on extended checkout.
9. Failure to comply with locker policy may result in loss of privileges and locker reassignment.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## **ADVISOR/FACULTY SIGNATURE REQUIRED FOR SEMESTER CHECKOUT**

Date project is DUE: \_\_\_\_\_ Advisor/Faculty Name: \_\_\_\_\_

Advisor/Faculty Signature: \_\_\_\_\_